

Minutes of Warminster Scout Group Annual General Meeting

Held on Tuesday 16th June 2015

At Greenland Hut, Warminster

1. Welcome

Chairman Pete Owen opened the meeting, thanking and welcoming all in attendance

2. Apologies

Iain Blair, District Chairman John Cox, Graham Dopheide, Mr & Mrs Saunt

3. Minutes of last AGM

Pete informed all in attendance of the savings made by switching gas and electric suppliers as well as getting a new insurance provider; the group now receives more cover for less money. In total the group has saved around £2,000 over two years. William Owen proposes the minutes are approved, with Michelle Meadow seconding. All present agreed.

4. Financial Report

In Graham's absence, Pete explained the report and offered attendees to view the more detailed reports if they wished. The group will retain savings at the cost of running the group for 1 year. Further ring fenced savings are going to be slowly built up to cover a predicted £50,000+ cost of either renovating or rebuilding the hut in the next few years.

One third of the subscription funds go towards the scout levy which is about £31.50 per child per year and goes towards the running of the scouting organisation.

The accounts have been scrutinised and passed by a qualified person before being passed onto district.

The new account system is now in place and working well, the single group account rather than individual section accounts have a number of advantages including gaining better gift aid returns.

Pete asked if anyone needs a gift aid form, could they please see a leader as it will increase the revenue.

All present were reminded of the hardship fund for individuals who feel they are unable to meet the costs of an activity. If an individual feels they need to use this fund, could they please see their leader.

No questions were raised.

David Cox proposed we accept the accounts, Mark Milton seconded and all in attendance agreed to accept

5. Report from sections

Pete invited the attendees to read the section reports, highlighting some of the activities that have happened over the last year. Amongst other activities included a trip to Bovington Tank Museum; Sponsored bike ride; Remembrance parade and St John's Christmas service.

The successful activities are down to the dedication and hard work of the leaders. They work beyond the hours of the club by undergoing training and paperwork. Pete highlighted the recent first response, first aid course over two Sunday's that many of the leaders attended.

6. Group Scout Leader's nomination for Chairman

In the absence of a Group Scout Leader, District Commissioner Sue Duncan nominated Pete Owen to be Chairman for another year. Pete agreed to continue in the role and thanked Sue for the nomination.

7. Election of Secretary; Treasurer and Committee

Secretary - Pete suggested that Rebecca Mill-Wilson (Becky) remain secretary for the year. There were no further nominations. Denise Milton proposed with Graham Honey seconding. All present were in agreement.

Treasurer – Again, Pete suggest that Graham Dopheide remain as treasurer for the year. There were no further nominations. Mark Milton Proposed with Graham Honey seconding the nomination. All present were in agreement.

Committee – Mark Milton, Gavin Davis, Graham Dopheide, Nicola Parry, Rebecca Mill-Wilson and Alan Meadow will stay n the executive committee for the following year. There were no further requests and no objections.

Nominated – John Blair (Iain) who is our Quartermaster and Nik Viney as St John's representative. All present agreed with the nominations.

8. Presentations

There was a round of applause for all the Beavers for their hard work during the last year.

Sue Duncan then presented the following awards

Cubs - The silver award was presented to Daniel Meadow, Niamh Consalvey, Thomas Baker and Alex Chatwin.

Liam Jones was invested into Cubs

Scouts – The gold award was presented to George Hiscock, Ryan Airey and Yaisa-Louise Miller

Explorer – First response first aid certificate was presented to Alice Hiscock.

Leaders – First response first aid certificates were presented to Joan Davies, Nigel Hodges, Elizabeth Williams, Graham Hiscock, Rachael Hiscock and Russell Cane

Graham Honey and his wife were presented a small gift in gratitude for giving up their family time to conduct the course.

Beaver scout skills instructor certificate was presented to Toni Miller.

Group Executive Member was presented to Gavin Davis
Ruth Watt received her 10 years of Scouting certificate.

9. Comments

Sue Duncan thanked everyone for coming as well as the leaders and executive committee for their hard work. She then extended her thanks to the parents for supporting the group.

She praised the hard work of the group and offered all present the opportunity to join in and take part. She asked for a straw poll and found that most present attended the Scouting and Guiding in their youth and found all who attended, enjoyed their time.

Pete Owen closed the meeting, thanking everyone who attended and to enjoy the BBQ.

Warminster Scout Group - Accounts for 2014-2015			
Start of Year - 6th April 2014			
HSBC Community Account			£ 4,152.83
HSBC Money Manager			£ 8,326.59
		Opening Balance	£12,479.42
Income		Expenditure	
Subscriptions	£8,800.47	Maintenance	£898.60
Donations	£1,154.94	Rent / Storage	£0.00
Fundraising	£2,412.15	Scout Levy	£2,866.50
Gift Aid	£0.00	Heat / Light	£420.54
Other	£0.00	Water	£163.13
Bank Interest	£5.44	Insurances	£396.97
Rental Income	£0.00	Training	£20.00
Activities & Events	£43.50	Uniform	£118.73
Badges/Uniform	£0.00	Lease	£150.00
		Equipment	£499.00
		Section Activities	£2,670.18
		Camp costs	£0.00
		Donations	£35.00
		Other	£651.65
		Hardship Fund	£0.00
Sub-Total	£12,416.50	Sub-Total	£8,890.30
		Income v Expenditure	£3,526.20
End of Year - 31st March 2015			
HSBC Community Account			£7,587.55
	Cheques not yet banked	100459	£2,866.50
		100460	£23.04
		100461	£24.42
HSBC Money Manager			£11,332.03
		Closing balance	£16,005.62
Spreadsheet checksum verification (should be zero)			£ -

Actual balance was 7393.37 - adjusted to 4152.83 to allow for cheque 100394 and 100383 which were accounted for in 2013-14

Point of Interest
Explorers Accounts are currently held within the overall Group account, so rental income is shown as £0.00 although an internal transfer between accounts of £200 took place
£3000 was moved from the Group Current Account to the Group Saving Account
Gift Aid for 2014-15 is to be requested from HMRC in 2015-16
By agreement of the Group Executive Committee a hardship fund was established this year
Income subscriptions is unusually elevated this year as the individual section accounts were closed and moved to the overall Group Current Account
Notes on the accounts:
Opening and closing balances on the bank accounts are taken from the bank statements
The checksum verification ensures that the income / expenditure matches the balances
Details of Income and Expenditure are tracked via category codes - shown over